

Terms of Reference: Advocate Grants

1. Key details

Type of grant opportunity:	Open, competitive
Grant application opening date:	1 November 2025
Grant information session:	14 November 2025, 13:30 BKK/JKT time (GMT +7)
Questions submission end date:	19 November 2025
Grant application closing date:	7 December 2025; 23:59 BKK/JKT time (GMT +7)
Notification of shortlisted applicants:	By 16 January 2026 at the latest
Expected grant start date:	April 2026
Grant duration:	Up to 12 months
Grant value range:	AUD5,000 to 30,000*
Enquires:	partnerships@prevention-platform.org

** different value ranges are set for the different grant streams. See specific grant information below for more detail.

2. About the Southeast Asia Gender-based Violence Prevention Platform

The Southeast Asia Gender-Based Violence Prevention Platform (The Platform) was created out of a shared commitment to end Gender-Based Violence (GBV) against women and girls in all their diversity across Southeast Asia. Supported by the Australian Government, the Platform aims to strengthen locally-led efforts to prevent GBV through evidence-based advocacy, dialogue, policy and programming in Southeast Asia. The Platform is led by a regionally based Secretariat in collaboration with Cowater International, Social Development Direct and the Equality Institute (the Collaborators) which support organisational development and provide technical support. More information about the Platform is available on the website.

The Platform offers competitive grants to support actions aimed at supporting locally-led GBV prevention in Southeast Asia. At least 6 (six) grants will be available under the Demonstrate and Advocate streams. The final number of grants awarded will depend on the number of applications received, funding availability, and the total budget requested by the top ranked applications.

Advocate Grants will support the following outcome:

Expanded regional and bilateral multi-stakeholder collaboration on and commitment to GBV prevention

3. Objectives of the Grants

Advocate Grants support locally led, inclusive and evidence-based advocacy projects that strengthens and sustains GBV prevention across Southeast Asia.

Their goal is to build solidarity and collective power of Women's Rights Organisations (WROs), Organisations of Persons with Disabilities (OPDs), LGBTQIA+ organisations, and other Civil Society Organisations (CSOs) to influence laws, funding, and accountability for GBV prevention at national and regional levels.

Specifically, these grants will support partners to:

- **Strengthen collective power and collaboration**
Grants will help organisations work together to build, grow, and sustain inclusive networks and coalitions that prevent GBV. They will promote shared leadership, equitable participation, and solidarity across different movements.
- **Drive evidence-informed advocacy and influence**
Grants will help organisations work together to plan and run advocacy campaigns that reflect local priorities and strengths. These campaigns will raise Southeast Asian voices in key national, regional, and global spaces. They will also work with governments, donors, ASEAN bodies, and other stakeholders to make GBV prevention part of policies and institutions, build political support, and secure adequate funding.
- **Build capacity and knowledge for advocacy**
Grants will help groups strengthen their skills together through advocacy training and the creation of easy-to-use guides and resources, making sure to adapt good approaches to different situations, expand their use, and sustain them over time.

While all advocacy initiatives for the primary prevention of GBV will be considered, we especially encourage proposals addressing Intimate Partner Violence (IPV) and other forms of GBV occurring within the domestic sphere—such as Technology-Facilitated GBV (TFGBV) and the intersections of violence against women (VAW) and violence against children (VAC). We also welcome proposals linking GBV and climate change.

4. Advocate Grant streams

Stream	Focus	Grant Value Range (AUD)
Stream 1: Participation & Representation	Supports participation in regional or global conferences, dialogues, and advocacy spaces to strengthen collective advocacy for GBV prevention. This helps ensure that diverse Southeast Asian voices are visible in key platforms. Participation can be considered in an event located in any country, not limited to countries in the Southeast Asian region.	5,000- 7,000
Stream 2: Advocacy Campaigns & Strategies	This grant stream supports projects with clear advocacy goals that seek to change laws, policies, funding decisions, and public opinion. They engage decision-makers, funders, and other key stakeholders to build long-term support for GBV prevention. The stream helps design and deliver advocacy efforts and supports projects that strengthen the skills of organisations and networks to speak up and create change. Examples include advocacy training on GBV prevention, developing a GBV prevention and resource mobilisation strategy, and designing and rolling out an advocacy campaign.	7,000- 30,000
Stream 3: Coalition & Network Strengthening	This grant stream supports activities that build, grow, or strengthen networks, coalitions, and alliances working on GBV prevention. It focuses on creating sustainable, inclusive, and collaborative structures that amplify shared influence and build solidarity among diverse groups.	7,000- 30,000

	Organisations that are part of broader networks or alliances—not only those focused on GBV prevention, but also those working on areas such as women’s rights, disability rights, youth, climate justice, health, SRHR, or economic empowerment—may apply, as long as their proposed project clearly shows how it will strengthen advocacy for GBV prevention.	
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5. Eligibility Criteria

Applicants must be a civil society, non-governmental organisation, or non-profit organisation legally operating in any of the following countries:

Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor Leste, or Vietnam.

Only one organisation can be the grant recipient. This organisation will be the ‘**Principal Organisation**’. Any partner entity or consortium member will be referred to as a ‘**Partner Organisation**’ and will become a sub-contractor of the Principal Organisation.

Organisations that cannot meet the requirement to provide proof of legal registration can apply using a **fiscal sponsor**. A fiscal sponsor is a registered non-governmental organisation, community-based organisation or non-profit organisation that can receive foreign funds and agrees to disburse the funding to the grantee organisation. If you select to apply via a fiscal sponsor, you must submit additional documentation as part of your application. **The required additional documentations are listed in the Applicant Checklist (Annex 1).**

International NGOs (except fiscal sponsors), UN agencies and government agencies are not eligible for grants. These grants are intended for **local and Southeast Asia organisations only**.

Organisations representing marginalised groups—such as OPDs, LGBTQIA+ groups, and indigenous rights organisations—are strongly encouraged to apply.

6. Evaluation Criteria

	Evaluation Criteria	Guiding Questions		
		Stream 1	Stream 2	Stream 3
1	Contribution to objectives	Does the proposal help to achieve the Advocate grants’ objectives (See Section 3)? How well does the proposal align with the selected stream’s focus (See Section 4)? How well does the proposal demonstrate relevance for the Southeast Asian context?	Same as Stream 1	Same as Stream 1
2	Problem analysis and rationale	Does the proposal explain the significance of the	Does the proposal clearly explain the problem and show how	Does the proposal identify a clear gap in collective action and



		event for GBV prevention advocacy, why participation matters and how learnings will be applied and shared?	it connects to the advocacy goal and the planned influence on policy, practice, funding, or public opinion?	explains how strengthening the network or coalition will help close this gap and advance GBV prevention?
3	Inclusion and equity	Does the proposal support the representation of underrepresented or at-risk groups? Does the proposal demonstrate how learning will be shared in a way that strengthens inclusive advocacy?	Does the proposal demonstrate how the campaign or strategy meaningfully engages diverse groups (e.g., women in all their diversity, OPDs, LGBTQIA+ groups, youth), and ensures inclusive messaging and representation?	Does the proposal show how coalitions/networks will adopt inclusive governance, shared leadership, and equitable participation across diverse actors?
4	Effectiveness	Does the proposal support meaningful representation of the civil society priorities and agenda, particularly on GBV prevention, during the event? Does the proposal include an effective plan for sharing the learning gained from participation?	How clear and feasible is the advocacy strategy, and how realistic are milestones/deliverables to influence policy, practice, funding or public opinion?	How well do the activities strengthen governance, coordination, and collective advocacy/capacity of the network?
5	Efficiency	Are the proposed activities realistic given time and resources? Is the budget suitable for the proposal, transparent and represent value for money?	Same as Stream 1	Same as Stream 1
6	Management arrangement	Are potential risks—such as operational, contextual, or safeguarding risks—identified, with	Are roles clearly defined, complementary, and included accountability for maintaining quality	Are roles clearly defined, complementary, and included accountability for maintaining quality



		appropriate mitigation measures proposed?	standards? Does the proposal include clear plans for monitoring progress, capturing lessons, and adapting activities based on learning? Are potential risks—such as operational, contextual, or safeguarding risks—identified, with appropriate mitigation measures proposed?	standards? Does the proposal include clear plans for monitoring progress, capturing lessons, and adapting activities based on learning? Are potential risks—such as operational, contextual, or safeguarding risks—identified, with appropriate mitigation measures proposed?
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7. Application and Selection process

7.1. Submission

Please read this Terms of Reference carefully. Before submitting, ensure that you have fully completed the Applicant Checklist (Annex 1), the appropriate Application Form (Annex 2a OR 2b) and Grant Applicant Declaration Form (Annex 3) before submitting. We will **not** consider incomplete applications.

One organisation may submit an application for more than one Grant stream. If applying for more than one Grant stream, please submit a separate application for each.

Please follow language and format requirements below for submission of application.

- Application must be submitted using the format provided (Annex 1, 2a or 2b, and Annex 3).
- Applicants for Stream 1 Participation & Representation should complete Application Form A (Annex 2a) only. Applicants for other Streams should complete Application Form B (Annex 2b) only.
- Language must be English.
- Accepted file formats include PDF, DOCX, XLSX, ZIP.
- Font must be Times New Roman, Font size must be 11pt, single spaced.
- Paper size must be A4 (8.27" X 11.69").
- Margins must be 1" on all 4 sides of the page.
- Email Subject line: Application_Advocate_<StreamNumber>_<Name of organisation>. Example subject line: Application_Advocate_Stream1_EMPOWER.

Applications that fail to follow these requirements will not be considered.

Application must be submitted by email to partnerships@prevention-platform.org before 7 December 2025, 23:59 pm, Bangkok/Jakarta Time (GMT+7).

Applications received after the deadline will not be considered. Organisations facing limited or intermittent internet access are encouraged to coordinate with the Platform Secretariat at partnerships@prevention-platform.org well before the deadline to explore possible support options.

Please ensure that all email attachments do not exceed **25MB in total size**. If your submission exceeds this limit, we recommend sending your attachments in batches through separate emails with the same subject line OR uploading your files to a secure cloud storage service (e.g., Google Drive, Dropbox, OneDrive) and including a download link in your email. All files should be final and uploaded before the submission deadline. We will acknowledge receipt of a submitted online application through a confirmation e-mail. **Please contact us immediately if you do not receive the confirmation email.**



7.2. Questions during the application process

Grant information session for the Advocate grants will be held virtually via Zoom on:

Day/date: Friday, 14 November 2025

Time: 13:30-15:00 BKK/JKT time (GMT +7)

Link: <https://tinyurl.com/AdvocateGrantsSession>

The session will be held in English. Participation in the session is not mandatory.

If you have any further questions regarding the application or application process, you can also submit them via email to partnerships@prevention-platform.org by **19 November 2025, 23:59 Bangkok/ Jakarta time (GMT +7)**.

All questions and answers will be collated and published in an addendum to this Terms of Reference on the Platform website. Please check the website regularly for updates.

7.3. Screening, Assessment and Notification

All applications will undergo initial screening for compliance, based on the following criteria:

- **Completeness:** All sections of the application form (Annex 1, 2a or 2b, 3) have been filled, and all supporting documentation is provided.
- **Eligibility:** Proposed Principal Organisation is a civil society, non-governmental organisation, or non-profit organisation legally operating in Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor Leste, or Vietnam.

Compliant applications will be assessed against the Evaluation Criteria outlined in Section 6. The assessment will be conducted by a Partnerships Committee convened for the purpose of supporting this grant round, consisting of individuals from the Platform Secretariat and the Collaborators. Subsequently, elected applications will be shared with the Australian Department of Foreign Affairs and Trade for approval.

Applications that rely heavily on AI-generated content—without meaningful human input, contextual understanding, or alignment with the applicant organisation's actual experience—will receive lower scores. All submitted content must accurately reflect the organisation's own work, expertise, and context. Misuse of AI, including the submission of unverified or misleading AI-generated material, may result in disqualification.

An email notification will be sent to shortlisted applicants by **16 January 2026** at the latest.

7.4. Due diligence, Partner Capacity Assessment and Co-creation

Following the notification, the Platform and the successful applicant will undertake a due diligence and Partnership Capacity Assessment¹ which will inform the development of a Partnership Agreement and may include additional technical assistance to be mobilised by the Platform in support of the successful applicant. This process will be undertaken collaboratively with the successful applicant and be informed by the applicant's own needs and aspirations.

¹ The Partnership Capacity Assessment is a supportive tool aimed to help the Platform understand a partner's capacity across organisational, programmatic, financial, operational, and risk management functions. The assessment guides a collaborative process to identify strengths and areas where tailored support may be provided, to ensure effective project implementation in accordance to ethics and safeguarding standards.

Grants under Stream 2 and 3 will include a co-creation phase in which the grantee partner and the Platform will work together to further develop the concept submitted in the application. The format of co-creation (in-person, virtual, or hybrid) will be agreed with the successful applicant. Grant implementation begins once the Partnership Agreement is signed by both the successful applicant and a legal representative of the Platform. **Implementation is expected to start in April 2026.**

8. Monitoring, Evaluation and Learning (MEL)

The Platform will track grant progress through regular reports from grantees, meetings, and, where possible, site visits to ensure accountability and timely progress. Grantees are key partners in MEL activities and will contribute to the Platform's overall MEL Plan. They will document advocacy processes and outcomes, highlighting evidence of strengthened collaboration, network-building, and influence on policy or practice. The qualitative and quantitative data collected can be used to strengthen shared learning across partners and the Platform. Specific MEL reporting requirements will be detailed in the Partnership Agreement and align with the Platform's MEL Framework and DFAT requirements.

9. Safeguarding

The Platform ensure its program and partners uphold the “do no harm” principle and integrates comprehensive and effective safeguarding principles in all its programming and operations. The Platform defines safeguarding as preventing and responding to all forms of violence, exploitation, abuse and harassment. This includes sexual and non-sexual harm, emotional and economic violence, exploitation, abuse and sexual and non-sexual harassment

For grants under Stream 2 and 3, applicants are encouraged to allocate human and/or financial resources in their project plans and budgets to support safeguarding-related actions within the project. Additional technical support—if required—will be provided by the Platform as appropriate at no financial cost to the organisation to help strengthen safeguarding practices.

Applicants who reach the Partnership Capacity Assessment stage will have the opportunity to discuss the safeguarding needs of their proposed project with Platform staff and will be supported to allocate/adjust costs accordingly. However, it is expected that successful applicants will dedicate adequate time and personnel to implement and sustain these safeguarding measures.

10. Conflict of Interest

Any conflict of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if the Department of Foreign Affairs and Trade (DFAT), or any individual of the Platform and Collaborators and/or you or any of your personnel:

- Has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian civil servant or member of the Platform Secretariat.
- Has a relationship with an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently.
- Has a relationship with, or interest in, an organisation from which they will receive personal gain if the organisation receives funding under the grant.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest.

If you later identify that there is an actual, apparent or potential conflict of interest or that one might arise in

relation to a grant application, you must inform the Platform in writing immediately. Committee members and other officials must also declare any conflicts of interest before participating in any grant evaluation or selection process.

11. Probity

The Platform will ensure that the grant process is fair, in accordance with the published guidelines, and implements safeguards against fraud, unlawful activities and other inappropriate conduct.

Note: The Platform reserves the right to revise the guidelines. If this happens, the revised guidelines will be published on the Platform website.

11.1. Questions and Complaints

The Platform will make available all questions submitted by applicants as an addendum to this Terms of Reference on the Platform website at prevention-platform.org.

All questions and complaints about the grant process must be lodged in writing to:

partnerships@prevention-platform.org

11.2. Applicant feedback process

Given the anticipated volume of applications, the Platform will only provide feedback to unsuccessful applicants upon receipt of a written request for feedback. Feedback will be provided within three (3) months of receiving the request.



Annex 1: Applicant checklist

This checklist is intended to support applicants in completing and submitting their applications. Do not submit your application until you have checked off each of the items listed below.

	ITEM	YES	NO	N/A
1	Electronic copy of legal registration document (or that of fiscal sponsor)			
2	Electronic copy of incorporation documents or constitution (or that of fiscal sponsor)			
3	Complete the appropriate Application Form: • Stream 1: Application Form A (Annex 2a) OR • Stream 2 or Stream 3: Application Form B (Annex 2b)			
4	Complete Grant Applicant Declaration Form (Annex 3)			
5	If using a fiscal sponsor (see Section 5): • A memorandum of understanding that outlines the relationship between your organisation and the fiscal sponsor and includes the signatures of the legal representative of the fiscal sponsor and your organisation • Fiscal sponsor's organisational background, key personnel and contact information • Bank account of the fiscal sponsor that is based in country of incorporation			



Annex 2a: Stream 1 Application Form A

Completed Application Form A should not exceed 5 (five) pages, not including section 7.

1. Applicant information

Network or Organisation Name	
Country where organisation is registered	
Type of organisation (e.g., WRO, CSO, LNGO etc.)	
Does the organisation belong to or represent any of the following marginalised group(s)? (Select more than one as needed)	☐ Women and girls ☐ LGBTQIA+ ☐ Persons with disabilities ☐ Indigenous peoples ☐ Ethnic minorities ☐ Migrants/displaced persons ☐ Other: _____
Proposed Participant (Name, Position)	
Gender	☐ Woman ☐ Man ☐ Non-binary ☐ Prefer not to say ☐ Prefer to self-describe: _____
City, country of domicile	
Email	
Phone number	
Does the proposed participant identify his/herself as a person with disability requiring assistance during travel or participation?	☐ No ☐ Yes, please provide assistance: _____
Has the organisation endorsed the participant's travel or participation?	☐ No ☐ Yes
Contact person if different from the proposed participant (Name, Position)	
Email	
Phone number	

2. Event information

Event name	
Event location (city, country)	



Event organisers	
Inclusive dates	
Participant's role in the event (e.g., speaker, panellist, delegate, representative):	
Requested Grant Amount (AUD):	

3. Event Participation (maximum 1 page)

Explain why this event is significant for GBV prevention advocacy in your context and how your participation will strengthen representation of your organisation, community, or network.

4. Application of Learning (maximum 1 page)

Please describe how you will apply and share the knowledge, skills, and connections gained from participating in this event.

5. Organisational Background (maximum 1 page)

Briefly outline your organisation's advocacy work and why your participation in this event is important.

6. Safeguarding (maximum 0.5 page)

Does your organisation have a policy, set of policies or a Code of Conduct on expected behaviour and safeguarding against harm or abuse (including protection from sexual exploitation, abuse and harassment, and/or child protection)?	☐ Yes ☐ No ☐ N/A
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- What are the safeguarding risks that you anticipate in your participation and how do you plan to mitigate these risks?
- What measures will your organisation take to respond to these risks?

7. Travel Budget

Indicate the travel costs you are requesting under this grant. If applicable, please also include and note any accessibility-related support needs, such as travelling with a personal assistant Conversion of local currency to AUD using the rate according to OANDA. <https://www.oanda.com/currency-converter/en/>

Cost Category	Amount
Airfare/ transport	
Visa Application Costs (if any)	
Accommodation	
Per diem/ Meals	
Registration Fees (if any)	

Other Costs (please specify)	
TOTAL (local currency)	
TOTAL (AUD)	

Annex 2b: Stream 2 and Stream 3 Application Form

Completed Application Form B should **not exceed 8 (eight) pages**, not including sections 10 to 12.

1. Applicant information

Organisation Name	
Country where organisation is registered	
Type of organisation (e.g., WRO, CSO, LNGO etc.)	
Does the organisation belong to or represent any of the following marginalised group(s)? (Select more than one as needed)	☐ Women and girls ☐ LGBTQIA+ ☐ Persons with disabilities ☐ Indigenous peoples ☐ Ethnic minorities ☐ Migrants/displaced persons ☐ Other: _____
Contact person (Name, Position)	
Email	
Phone number	
Partner organisations (if applicable)	
Using a fiscal sponsor?	☐ Yes ☐ No

2. Project Information

Title of Proposed Project	
Grant Stream (please select one)	☐ Stream 2: Advocacy Campaigns & Strategies ☐ Stream 3: Coalition & Network Strengthening
Proposed duration of project (months)	
Requested Grant Amount (AUD):	

3. Background (maximum 1 page)



In this section, describe the problem or issue your project seeks to address, explaining how it was identified (e.g. through evidence, consultations, or past work). Outline how your proposed activity directly responds to this problem and why addressing it is particularly important for advancing GBV prevention advocacy in your context.

4. Approach (maximum 3 pages)

In this section, please explain how your project will be carried out. Your response should cover the following:

- Objectives** – State the specific objectives your project aims to achieve.
- Strategies and/or Activities** – Describe the main strategies and/or activities you will use to meet these objectives and the intended participants.
- Theory of Change (How activities lead to change)** – Explain how your planned activities will lead to the results you expect. Describe the link between what you will do (activities), what you will achieve (outputs), and what change you want to see (outcomes).
- Collaboration and Partnerships** – Indicate any partners involved, their roles, and how shared leadership will be ensured.
- Monitoring and Learning** – Outline how you will track progress, capture lessons, and adapt your approach if needed.

5. Organisational Background (maximum 0.5 page)

Briefly describe your organisation's experience and capacity in advocacy, GBV prevention, or related work.

6. Promoting Inclusion and Equity (maximum 0.5 page)

Explain how the project will promote inclusion and equity. This may include, for example, how the voices of those most affected will be amplified, how diverse and equitable participation will be ensured, how accessibility will be promoted, and how shared leadership will be fostered.

7. Safeguarding Overview (maximum 0.5 page)

Please be as honest and open in your responses as possible. Your responses will assist the Platform team to understand the potential level of safeguarding technical support that may be required if your application is successful.

Do you have a policy, set of policies or a Code of Conduct on expected behaviour and safeguarding against harm or abuse (including protection from sexual exploitation, abuse and harassment, and/or child protection)?	☐ Yes ☐ No ☐ N/A
Do you have measures in place to help prevent harm or abuse (e.g. training, recruitment checks, risk monitoring) in your work?	☐ Yes ☐ No ☐ N/A
Is there a clear way (and point of contact) for individuals, both staff and community members, to report concerns or incidents of harm or abuse?	☐ Yes ☐ No ☐ N/A
Does a process exist for handling reports of harm or abuse?	☐ Yes



	☐ No ☐ N/A
Does your proposed project involve contact with children?	☐ Yes – interaction with children will be limited, indirect or incidental ☐ Yes – interaction with children will be regular or ongoing ☐ No ☐ N/A
What safeguarding risks do you anticipate to your project and how will you manage them?	

8. Project and Risk Management (maximum 1 page)

8.1. Project management approach: *How will the advocacy project be led and coordinated? How will partners be involved, and what systems or methods will you use to ensure effective collaboration and reporting, and assure quality of deliverables?*

8.2. Risk analysis and mitigation measures: *What risks might affect your project, and how will you address them?*

9. Relevant Experience/Portfolio (maximum 0.5 page)

List and briefly describe organisation's prior relevant experience that demonstrates the ability to successfully complete this project

10. Grant summary budget (in Australian dollar)

Conversion of local currency to AUD using the rate according to OANDA

<https://www.oanda.com/currency-converter/en/>

Budget allocations may also include costs related to safeguarding measures (e.g. project staff training, development of safeguarding policies, risk assessments, and accessible reporting mechanisms). Note that pre-award costs are not allowed.

Cost Category	Amount
1. Personnel/ Labor (e.g., staff salaries, honoraria, consultancy fees)	
2. Travel (e.g. local transport, accommodation, per diems)	
3. Equipment (non-expendable)	
4. Material and Supplies (e.g. printing, communication, workshop materials)	



5. Activity and Other Direct Costs (e.g. venue hire, interpretation/translation, event logistics, campaign production)	
6. Overhead cost (if applicable)	
TOTAL (local currency)	
TOTAL AUD	

11. Implementation timeline

	Year											
	M	M	M	M	M	M	M	M	M	M	M	M
Output 1:												
Activity 1.1												
Activity 1.2												
Activity 1.3												
Output 2:												
Activity 2.1												
Activity 2.2												
Activity 2.3												
Activity 2.4												
Output 3:												
Activity 3.1												
Activity 3.2												

12. Project Staffing Plan

List all project team members (staff and consultants). The applicant organisation is responsible for managing the project team and ensuring that each member's time allocation is sufficient to deliver the proposed activities.

Role	Key responsibilities	Level of effort (days)	Already on staff / To be hired
E.g. Project Coordinator		20 days (spread across 6 months)	To be hired





Annex 3: Grant applicant declaration form

I, the undersigned, am submitting this grant application to the **Southeast Asia GBV Prevention Platform** (the Platform) for review. I actively participated in preparing this application.

To the best of my knowledge, all information provided is **current, complete, and accurate**. It is based on the needs of the people we aim to support and describes the most effective and efficient way to help them.

Conflict of Interest

I confirm that neither I nor any employee who helped prepare this application have, or are aware of, any real or potential conflict of interest with the personnel of the Platform, its Collaborators (Cowater International, Social Development Direct, and The Equity Institute), or Department of Foreign Affairs and Trade (DFAT) officials involved in this call for proposals.

As an authorised representative of the organisation, I have reviewed the nature of this application and declare that, to the best of my knowledge, no actual or perceived conflict of interest exists.

Accountability and Data Security

Our organisation acknowledges its responsibility to maintain strong internal controls and actively prevent fraud, corruption, and misuse of funds throughout the grant process and implementation period.

We also commit to upholding strict standards of privacy and data security, which is essential for GBV-related work. This includes ensuring that all data collected, stored, and shared under this grant is handled with the highest level of confidentiality, protected against unauthorised access or disclosure, and managed in compliance with all applicable data protection and privacy regulations.

Understanding of DFAT's Role

I understand that **DFAT is not a party** to this call for proposals. I agree to raise any concerns about the application process by clearly explaining the issue in writing and sending it to the Platform for review.

Signature: _____ Date: _____

Printed Name: _____ (Authorised representative)

Title: _____