

Terms of Reference: Demonstrate Grants

1. Key details

Type of grant opportunity:	Open, competitive
Grant application opening date:	1 November 2025
Grant information session:	14 November 2025, 10:00 BKK/JKT time (GMT +7)
Questions submission end date:	19 November 2025
Grant application closing date:	7 December 2025; 23:59 BKK/JKT time (GMT +7)
Notification of shortlisted applicants:	By 16 January 2026 at the latest
Expected grant start date:	April 2026
Grant duration:	3 to 12 months
Grant value range:	AUD 20,000 to 40,000*
Enquires:	partnerships@prevention-platform.org

*Different value range are set for the different grant streams. See specific grant information below for more detail.

2. About the Southeast Asia Gender-based Violence Prevention Platform

The Southeast Asia Gender-Based Violence Prevention Platform (The Platform) was created out of a shared commitment to end Gender-Based Violence (GBV) against women and girls in all their diversity across Southeast Asia. Supported by the Australian Government, the Platform aims to strengthen locally led efforts to prevent GBV through evidence-based advocacy, dialogue, policy and programming in Southeast Asia. The Platform is led by a regionally based Secretariat in collaboration with Cowater International, Social Development Direct and the Equality Institute (the Collaborators) which support organisational development and provide technical support. More information about the Platform is available on the website.

The Platform offers competitive grants to support actions aimed at supporting locally-led GBV prevention in Southeast Asia. At least 6 (six) grants will be available under the Demonstrate and Advocate streams. The final number of grants awarded will depend on the number of applications received, funding available and the total budget requested by the top ranked applications.

Demonstrate Grants will support the following outcome:

Evidence of what works to prevent GBV in Southeast Asia is accessible and applied by practitioners and policymakers.

3. Objectives of the Grants

Across Southeast Asia, there is limited documented evidence and practice-based knowledge¹ on effective strategies to prevent GBV. There are also significant gaps in understanding different forms of GBV, its root causes, its impact and supporting data on marginalised groups such as women with disabilities and LGBTQIA+ people. In addition, there is insufficient information on prevention efforts led by women's rights organisations (WROs) and civil society organisations (CSOs). These gaps make it harder to identify local GBV prevention initiatives and to learn from existing practice-based knowledge.

The Demonstrate Grants aim to support WROs and CSOs in Southeast Asia to create and share new knowledge on preventing GBV in the region. The grants have three main objectives:

- **Generate and document** strong evidence and practice-based knowledge from WROs and CSOs on effective GBV prevention strategies in Southeast Asia.
- **Improve understanding** of GBV against structurally marginalised groups, including women with disabilities and LGBTQIA+ people, and explore innovative, constituency-led approaches to preventing this violence.
- **Strengthen capacity and support exchange** between WROs, CSOs, and researchers on GBV prevention research and use of evidence in their work.

4. Grant and Project Types

The Demonstrate grant funding is organised into two streams, as outlined in the table below.

DEMONSTRATE Stream 1: Generate and Document Evidence and Practice-Based Knowledge on GBV Prevention in Southeast Asia	
Stream Focus	This grant stream will support organisations to build on what is already working to prevent GBV. It will help them share innovative ideas and successful approaches so that others can learn from them, adapt them to their own contexts, and grow them across Southeast Asia.
Grant Value Range (AUD)	20,000- 30,000
Target Applicants	This grant is for WROs and other CSOs in Southeast Asia that are working to prevent GBV. It is especially for groups that have done GBV prevention work but haven't had many chances to document it, evaluate it, or share what they've learned. We strongly encourage organisations that focus on groups who are often left out from prevention work, like women with disabilities, LGBTQIA+ people, and others who face structural barriers. Organisations can form partnership with local or regionally based researchers or evaluators to support the project.

¹ Practice-based knowledge is the cumulative knowledge and learning acquired by practitioners through years of innovation, reflection, and refinement. It includes insights gained from observations, conversations, direct experience, and monitoring of prevention programmes.

Types of projects	This grant supports projects that: • Study a prevention initiative that is either currently in progress or was completed within the past two years. • Is promising or innovative – the initiative uses promising or new practices that have not yet been fully documented, evaluated, or widely shared. We are interested in initiatives with untold stories and lessons that others in the region can learn from. • Takes place in Southeast Asia – the initiative is implemented in one (or more) of the eligible Southeast Asia countries (see Section 6 on eligibility) • Focuses on stopping violence before it happens – the initiative should be about <i>primary prevention</i> of GBV. This means working to prevent violence before it starts. You can find out more about what primary prevention means in this resource link on the website (including how it is different to responding to violence after it happens). • Has a Theory of Change (ToC) – the initiative has a ToC that describes what changes your initiative is trying to make, or has already made. Is based on good practice and local knowledge – the initiative should be built on proven methods and strong local experience. This can include home-grown initiatives based in evidence-based strategies, adaptations of a known prevention model to a new context, and initiatives that have used innovative strategies that has worked well to prevent GBV. • Shows sign of positive impact – the initiative should have some data (e.g. monitoring, pre-post, or qualitative) that suggests the initiative has had a positive impact for participants or communities. This could include, for example, changes in knowledge and attitudes about GBV, changes in behaviour, or lower rates of GBV. We welcome all types of primary prevention work. However, we are especially interested in projects that also look at the link between GBV and climate change, technology-Facilitated GBV (TFGBV), and how violence against women (VAW) and violence against children (VAC) are connected.
Examples of methods and approaches	Your project can include different ways of learning from your initiative. This might include different forms of evaluations, participatory assessments, documentation of program models and/or implementation approaches², such as: • Evaluations of prevention interventions – this might include retrospective evaluations (looking back at past work), process evaluations (studying how the work was carried out), or outcome harvesting (identifying changes that happened from your initiative). • Documentation of program models and implementation approaches – this might include documenting a prevention model and/or how it was put into action in a real-life context (i.e. implementation science).

² This is a non-exhaustive list, and applicants can propose other methods.



	• Participatory assessments with communities – this might include working with participants and communities to understand their views and experiences from a prevention initiative. • Synthesis of lessons learned from ongoing or past initiatives – this might include bringing together lessons from one or more initiatives to understand what worked well and what could be improved
Examples of outputs	• Evidence reports and case studies of what worked well in preventing GBV. • Tools, models, and guidelines that other can use to replicate and adapt your approach. • Lessons and recommendations for scaling-up successful initiatives.
Intended impact	The projects under this grant stream will help make successful prevention strategies in Southeast Asia more visible, trusted, and used, helping others to learn about what works and encouraging more organisations to use and grow these strategies.
DEMONSTRATE Stream 2: Advance Understanding of GBV Against Structurally Marginalised Groups and Explore Approaches to Prevention	
Stream Focus	This stream will support research that explores new ideas and fills gaps in knowledge about GBV affecting structurally marginalised groups in Southeast Asia. These groups include, for example, women with disabilities and LGBTQIA+ people. The funding will support constituency-led CSOs to study the forms and causes of GBV affecting these groups, identify promising and contextually relevant ways to prevent GBV, and build foundational knowledge that can help shape future programming.
Grant Value Range (AUD)	20,000- 40,000
Target Applicants	The grant is for constituency-led organisations. These are organisations that are led by and work for structurally marginalised women, girls, and gender-diverse people in Southeast Asia. This includes (but is not limited to) organisations of people with disabilities (OPDs), LGBTQIA+ organisations, indigenous rights organisations, and youth-led organisations. We encourage applications from organisations with experience implementing, researching or evaluating small-scale or community-led efforts to prevent GBV affecting structurally marginalised groups. Constituency-led organisations can form partnerships with local or regionally based researchers. They can also apply with a fiscal sponsor (see Section 6 on eligibility) if they are not legally registered. The project should centre the expertise and leadership of the constituency-led organisation given their strong understanding of the lived realities of structurally marginalised groups and how they are affected by GBV.
Types of projects	This grant supports projects that: • Focus on forms of GBV affecting women with disabilities, LGBTQIA+ people or other structurally marginalised groups, where evidence is still limited.

	Identify and consolidate lessons learned and good practice from constituency-led organisations working to prevent this violence. This can bring together lessons and good practice from different places or organisations, either within one country or across Southeast Asia, or focus on one organisation or context.
Examples of methods and approaches	Projects can use different exploratory research methods, including mixed methods, and should focus on action-oriented questions that help improve GBV prevention efforts. This can include: - Formative or exploratory research on forms and causes of GBV against structurally marginalised groups from one or multiple Southeast Asian countries. - Community-led mapping of factors that increase the risk of GBV and protective factors that help reduce the risk - Action-oriented research that leads to practical solutions and helps improve GBV prevention efforts. - Documentation and assessments of existing local, national or regional efforts to prevent GBV against structurally marginalised groups to learn from what has already been done.
Examples of Outputs	- Evidence reports on the forms and causes of GBV affecting structurally marginalised groups across Southeast Asia. - Case studies or programme summaries with insights into emerging or promising ways to prevent GBV that are being used across Southeast Asia. - Tools, models, and practical guidelines to help make GBV prevention more inclusive and intersectional. - Recommendations for future research, programming, and potential pilot interventions to prevent GBV against structurally marginalised groups.
Intended impact	The projects under this grant stream will help shape and inspire future prevention policy and programming for groups who are often excluded from mainstream GBV prevention efforts.

5. Ethical Standards, Originality and Provision of Support

- Ethics and safety:** All projects must follow strong ethical rules for research on GBV. This means prioritising the safety and wellbeing of all participants through victim-survivor centred and trauma-informed approaches, strict confidentiality and privacy, and making sure that participants freely agree to take part (informed consent).
- Originality and Building on Previous Work:** We welcome original proposals that haven't been previously published or funded. We also encourage applications that thoughtfully build on or grow projects that first started through seed funding or preliminary grants. If your proposal builds on previous work, simply describe what you've done before, explain what new elements you'll add or expand, and show how this additional funding will bring fresh value, innovation, or scale up your efforts. Please also share any previous funding sources to help us understand how this project fits into your wider efforts.
- Use of Artificial Intelligence (AI):** Applications that rely heavily on AI-generated content—without meaningful human input, contextual understanding, or alignment with the applicant

organisation's actual experience—will receive lower scores. All submitted content must accurately reflect the organisation's own work, expertise, and context. Misuse of AI, including the submission of unverified or misleading AI-generated material, may result in disqualification.

- **Technical Assistance:** We will provide technical assistance to grantees based on identified needs. This may include guidance on research design (all grantees will participate in a co-creation phase where the full research design will be developed building on their proposal), ethical review processes (where applicable and safe to go through), data collection tools, and strategies for analysing and sharing your findings.

6. Eligibility Criteria

Applicants must be a civil society, non-governmental organisation, or non-profit organisation legally operating in any of the following countries:

Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor Leste, or Vietnam.

Only one organisation can be the grant recipient. This organisation will be the 'Principal Organisation'. Any partner entity or consortium member will be referred to as a 'Partner Organisation' and will become a sub-contractor of the Principal Organisation.

Organisations that cannot meet the requirement to provide proof of legal registration are permitted to submit an application using a *fiscal sponsor*. A fiscal sponsor is a registered non-governmental organisation, community-based organisation or non-profit organisation that can receive foreign funds and agrees to disburse the funding to the grantee organisation. If you select to apply via a fiscal sponsor, you must submit additional documentation as part of your application. **The required additional documentations are listed in the Applicant Checklist (Annex 1).**

International NGOs (except fiscal sponsors), UN agencies and government agencies are not eligible for grants. These grants are intended for **local and Southeast Asia regional organisations only.**

7. Evaluation Criteria

#	Evaluation Criteria	Guiding Questions
1	Contribution to objectives	- How well does the proposal align with the objectives of the Demonstrate grants? (See Section 3) - How much does the proposal align with the focus and intended impact of the selected stream? (See Section 4) - How well does the proposal demonstrate relevance for the Southeast Asian context?
2	Problem analysis and rationale	- Is the problem well-articulated and grounded based on real context? - Is the framing and logic of the proposed project clear and does it build on the problem analysis?

		- Stream 1: Does the proposal justify why documenting or evaluating this practice matters for the evidence base? - Stream 2: Does the proposal make clear why focusing on this marginalised group or prevention approach is important?
3	Methodological rigor	- Are the research or documentation methods clear, appropriate, and feasible? - Stream 1: Are the evaluation/research methods credible and able to capture impact/lessons? - Stream 2: Are the exploratory/participatory methods designed to capture experiences of marginalised groups and their constituency-led organisations?
4	Potential for influence and knowledge uptake	- Are the research/documentation methods likely to generate actionable findings? - Are the outputs likely to continue to be shared and used after the grant ends? - Stream 1: Are the research findings likely to strengthen visibility and uptake of proven practices? - Stream 2: Are the research findings likely to help shape future prevention programming for marginalised groups?
5	Adherence to GBV research ethics and safeguarding	- How well does the proposal identify and address key ethical and safeguarding considerations—such as participant safety, do no harm, informed consent, confidentiality, and contextual or operational risks—and present clear, practical measures to manage and mitigate these risks? - Does the proposed project integrate victim-survivor-centred and trauma-informed approaches throughout its design and implementation?
6	Inclusion and equity	- Does the proposal demonstrate the relevance and importance for GBV victim-survivors and structurally marginalised groups? - Are inclusive approaches and meaningful engagement considered in research/documentation design, implementation, and dissemination? - Does the proposal outline how outputs (e.g. evidence reports and knowledge products) will reflect diverse perspectives, be accessible, and foster learning?
7	Team management and partnerships	- Does the applicant (and partners) have relevant experience and established processes for quality assurance? - Are roles and responsibilities clearly outlined, complementary, and included accountability for maintaining quality standards? - To what extent will there be opportunities for capacity exchange and learning in the partnership?



		- Stream 1: How well do WROs/CSOs demonstrate solid, practice-based experience, supported by relevant research support where necessary? - Stream 2: Does the proposal centre the expertise and leadership of constituency-led CSOs, with appropriate research support as needed?
8	Efficiency	- Are the proposed activities realistic given time and resources? - Is the budget suitable for the proposal, transparent and represent value for money? - Is sufficient flexibility embedded in the timeline to account for unexpected events, and to ensure collaborative/meaningful participation of different stakeholders? - Is the proposed project management approach well-structured and capable of ensuring timely completion of activities and deliverables?

8. Application and Selection process

8.1. Submission

Please read this Terms of Reference carefully and ensure that you have fully completed the Applicant Checklist (Annex 1), Application Form (Annex 2) and Grant Applicant Declaration Form (Annex 3) before submitting. We will **not** consider incomplete applications.

One organisation may submit an application for one or both Grant streams. If applying for both Grant streams, please submit a separate application for each.

Please follow language and format requirements below for submission of application:

- Application must be submitted using the format provided (Annex 1, 2 and 3).
- Language must be English.
- Accepted file formats include PDF, DOCX, XLSX, ZIP.
- Font must be Times New Roman, Font size must be 11pt, single spaced.
- Paper size must be A4 (8.27" X 11.69").
- Margins must be 1" on all 4 sides of the page.
- Section 1 to 9 of the Application Form (Annex 2) should not exceed a total of 8 (eight) pages and must contain all the information requested.
- Email Subject line: Application_Demonstrate_<StreamNumber>_<name of organisation>. Example subject line: Application_Demonstrate_Stream1_EMPOWER.

Applications that fail to follow these requirements will not be considered.

Application must be submitted by email to partnerships@prevention-platform.org before 7 December 2025, 23:59 pm, Bangkok/Jakarta Time (GMT+7).

Applications received after the deadline will not be considered. Organisations facing limited or intermittent internet access are encouraged to coordinate with the Platform

Secretariat at partnerships@prevention-platform.org well before the deadline to explore possible support options.

Please ensure that all email attachments do not exceed **25MB in total size**. If your submission exceeds this limit, we recommend sending your attachments in batches through separate emails with the same subject line OR uploading your files to a secure cloud storage service (e.g., Google Drive, Dropbox, OneDrive) and including a download link in your email. All files should be final and uploaded before the submission deadline.

We will acknowledge receipt of a submitted online application through a confirmation e-mail. **Please contact us immediately if you do not receive the confirmation email.**

8.2. Questions during the application process

Grant information session for the Demonstrate grants will be held virtually via Zoom on:

Day/date: Friday, 14 November 2025

Time: 10:00-11.30 BKK/JKT time (GMT +7)

Link: <https://tinyurl.com/DemonstrateGrantsSession>

The session will be held in English. Participation in the session is not mandatory.

If you have any further questions regarding the application, you can also submit them via email to partnerships@prevention-platform.org by **19 November 2025, 23:59 Bangkok/Jakarta time (GMT +7)**.

All questions and responses will be collated and published in an addendum to this Terms of Reference on the Platform website. Please check our website regularly for updates and responses.

8.3. Screening, Assessment and Notification

All applications will first be screened for compliance, based on the following criteria:

- **Completeness:** All sections of the application form (Annex 1, 2, 3) have been filled, and all supporting documentation is provided.
- **Eligibility:** Proposed Principal Organisation is a civil society, non-governmental organisation, or non-profit organisation legally operating in Brunei Darussalam, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor Leste, or Vietnam.

Non-compliant applications will not progress to evaluation.

Compliant applications will be assessed against the Evaluation Criteria outlined in Section 7. The assessment will be conducted by a Partnerships Committee convened for the purpose of supporting this grant round, consisting of individuals from the Platform Secretariat and the Collaborators. Subsequently, elected applications will be shared with the Australian Department of Foreign Affairs and Trade for approval.

The Platform reserves the right to request additional information or documentation as part of the evaluation process.

An email notification will be sent to shortlisted applicants by **16 January 2026** at the latest.

8.4. Due diligence, Partner Capacity Assessment and Co-creation

Following the notification, the Platform and the successful applicant will undertake a due diligence and Partnership Capacity Assessment³ which will inform the development of a Partnership Agreement and may include additional technical assistance to be mobilised by the Platform in support of the successful applicant. This process will be undertaken collaboratively with the successful applicant and be informed by the applicant's own needs and aspirations.

All grants will include a co-creation phase in which the grantee partner and the Platform will work together to further develop the concept submitted in the application. The format of co-creation (in-person, virtual, or hybrid) will be agreed with the successful applicant.

Grant implementation begins once the Partnership Agreement is signed by both the successful applicant and a legal representative of the Platform. **Implementation is expected to start in April 2026.**

9. Monitoring, Evaluation and Learning (MEL)

The Platform will monitor the progress of grants through regular reporting by grantees, as well as meetings and occasional site visits where feasible, for the purpose of accountability, timeliness and confirming progress. Grantees will be expected to support and participate in MEL activities and contribute to the Platform's overall MEL plan implementation. This includes tracking progress against agreed outputs and outcomes, sharing evidence generated through the grant, and participating in learning and reflection processes. Specific MEL reporting requirements will be detailed in the Partnership Agreement and will align with the Platform's MEL Framework and DFAT requirements.

³ The Partnership Capacity Assessment is a supportive tool aimed to help the Platform understand a partner's capacity across organisational, programmatic, financial, operational, and risk management functions. The assessment guides a collaborative process to identify strengths and areas where tailored support may be provided, to ensure effective project implementation in accordance with ethics and safeguarding standards.



10. Safeguarding

The Platform is committed to ensuring its program and partners uphold the principle of “do no harm” and integrate comprehensive and effective safeguarding principles in all its programming and operations. The Platform defines safeguarding as preventing and responding to all forms of violence, exploitation, abuse and harassment. This includes sexual and non-sexual harm, emotional and economic violence, exploitation, abuse and sexual and non-sexual harassment.

All successful grantees will be required to demonstrate, adopt or establish safeguarding policies, procedures and practice that meet the standards in line with the Platform’s Safeguarding Policy. Applicants are encouraged to allocate human and/or financial resources in their project plans and budgets to support safeguarding-related actions within the project. Additional technical support—if required—will be provided by the Platform as appropriate at no financial cost to the organisation to help strengthen safeguarding practices.

Applicants who reach the Partnership Capacity Assessment stage will have the opportunity to discuss the safeguarding needs of their proposed project with Platform staff and will be supported to allocate/adjust costs accordingly. However, it is expected that successful applicants will dedicate adequate time and personnel to implement and sustain these safeguarding measures.

11. Conflict of Interest

Any conflict of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if the Department of Foreign Affairs and Trade, or any individual of the Platform and Collaborators and/or you or any of your personnel:

- Has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian civil servant or member of the Platform Secretariat.
- Has a relationship with an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently.
- Has a relationship with, or interest in, an organisation from which they will receive personal gain if the organisation receives funding under the grant.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest.

If you later identify that there is an actual, apparent or potential conflict of interest or that one might arise in relation to a grant application, you must inform the Platform in writing immediately.

Committee members and other officials must also declare any conflicts of interest before participating in any grant evaluation or selection process.

12. Probity

The Platform will ensure that the grant process is fair, in accordance with the published guidelines, and implements safeguards against fraud, unlawful activities and other inappropriate conduct.



The Platform reserves the right to revise the guidelines. If this happens, the revised guidelines will be published on the Platform website.

12.1. Questions and Complaints

The Platform will make available all questions submitted by applicants as an addendum to this Terms of Reference on the Platform website at prevention-platform.org.

All questions and complaints about the grant process must be lodged in writing to:

partnerships@prevention-platform.org

12.2. Applicant feedback process

Given the anticipated volume of applications, the Platform will only provide feedback to unsuccessful applicants upon receipt of a written request for feedback. Feedback will be provided within three (3) months of receiving the request.



Annex 1: Applicant checklist

This checklist is intended to support applicants in completing and submitting their applications. Do not submit your application until you have checked off each of the items listed below.

	ITEM	YES	NO	N/A
1	Electronic copy of legal registration document (or that of fiscal sponsor)			
2	Electronic copy of incorporation documents or constitution (or that of fiscal sponsor)			
3	Complete Application Form (Annex 2)			
4	Complete Grant Applicant Declaration Form (Annex 3)			
5	If using a fiscal sponsor (see Section 5): • A memorandum of understanding that outlines the relationship between your organisation and the fiscal sponsor and includes the signatures of the legal representative of the fiscal sponsor and your organisation • Fiscal sponsor's organisational background, key personnel and contact information • Bank account of the fiscal sponsor that is based in country of incorporation			



Annex 2: Applicant Form

1. Applicant information

Organisation Name	
Country where organisation is registered	
Type of organisation (e.g., WRO, CSO, LNGO etc.)	
Does the organisation belong to or represent any of the following marginalised group(s)? (Select more than one as needed)	☐ Women and girls ☐ LGBTQIA+ people ☐ Persons with disabilities ☐ Indigenous peoples ☐ Ethnic minorities ☐ Migrants/displaced persons ☐ Other: _____
Contact Person (Name, Position)	
Email	
Phone number	
Partner organisation(s) (if any)	
Using a fiscal sponsor?	☐ Yes ☐ No

2. Project Information

Title of proposed project	
Grant Stream (please tick one):	☐ Stream 1: Generate and Document Evidence and Practice-Based Knowledge on GBV Prevention in Southeast Asia ☐ Stream 2: Advance Understanding of GBV Against Structurally Marginalised Groups and Explore Approaches to Prevention
Proposed duration of project (months)	
Requested Grant Amount (AUD):	



3. Background (maximum 1 page)

3.1 Problem analysis and context

What problem is your project addressing? Why is this important in your context and in Southeast Asia?

Note: If your project will be linked to an existing or past GBV prevention initiative (e.g. researching or evaluating this), please ensure this is clearly described and include brief information about the intervention in this section.

3.2 Project rationale and logic

How will the proposed project address the problem?

3.3 Project objectives

How does your project align with the purpose of the selected grant stream?

4. Technical Approach and Ethics (maximum 3 pages)

4.1 Research question(s)

What are the main research question(s) or learning objectives of your project?

4.2 Methodology

What research, evaluation, or documentation methods will you use? Please specify whether you are using qualitative, quantitative, or mixed methods, and describe the specific methodologies and approaches you will employ.

4.3 Research ethics

How will you ensure research ethics, including GBV research ethics, victim-survivor-centred approaches, and do no harm principles are upheld throughout the project?

4.4 Deliverables and Activities

For each deliverable, list its name, then detail the associated activities. Add as many deliverables and activities as needed.

- Deliverable 1: Name of Deliverable
 - Activity 1.1: Name of Activity — Description
 - Activity 1.2: Name of Activity — Description
- Deliverable 2: Name of Deliverable
 - Activity 2.1: Name of Activity — Description
 - Activity 2.2: Name of Activity — Description

5. Dissemination and Influence (maximum 0.5 page)

Who are your intended audience for the output(s) and how will you reach and engage these audiences to support uptake and dissemination of evidence/knowledge?



6. Promoting Inclusion and Equity (maximum 0.5 page)

Explain how the project will promote inclusion and equity. This may include, for example, how the voices of those most affected will be amplified, how diverse and equitable participation will be ensured, how accessibility will be promoted, and how shared leadership will be fostered.

7. Safeguarding Overview (maximum 0.5 page)

Please be as honest and open in your responses as possible. Your responses will assist the Platform team to understand the potential level of safeguarding technical support that may be required if your application is successful.

Do you have a policy, set of policies or a Code of Conduct on expected behaviour and safeguarding against harm or abuse (including protection from sexual exploitation, abuse and harassment, and/or child protection)?	☐ Yes ☐ No ☐ N/A
Do you have measures in place to help prevent harm or abuse (e.g. training, recruitment checks, risk monitoring) in your work?	☐ Yes ☐ No ☐ N/A
Is there a clear way (and point of contact) for individuals, both staff and community members, to report concerns or incidents of harm or abuse?	☐ Yes ☐ No ☐ N/A
Does a process exist for handling reports of harm or abuse?	☐ Yes ☐ No ☐ N/A
Does your proposed project involve contact with children?	☐ Yes – interaction with children will be limited, indirect or incidental ☐ Yes – interaction with children will be regular or ongoing ☐ No ☐ N/A
What safeguarding risks do you anticipate to your project and how will you manage them?	

8. Project and Risk Management (maximum 1 page)

8.1 Project management approach

What is the overall governance structure of the project? If partnering with other institution, how will collaborators, partners, or stakeholders be involved in the project management? What tools, systems, or methods will be used to ensure efficient project coordination and reporting, and assure quality of deliverables?

8.2 Risk analysis and mitigation measures

What are the main potential risks (technical, financial, operational, organisational, or external) that could affect the program? How likely is each risk to occur, and what would be



the potential impact? What specific strategies or mitigation measures will be put in place to manage these risks?

9. Organisational background and Relevant Experience/Portfolio (maximum 0.5 page)

Provide a brief background about your organisation. List and briefly describe organisation's prior relevant experience that demonstrates the ability to successfully complete this project.

10. Grant summary budget (in Australian dollar)

Pre-award costs (costs incurred prior to award or in the preparation of the application). are not allowable. Conversion of local currency to AUD using the rate according to OANDA.

<https://www.oanda.com/currency-converter/en/>

Cost Category	Amount
1. Personnel / Labor (e.g., staff salaries, honoraria, consultancy fees)	
2. Travel (e.g. local transport, accommodation, per diems)	
3. Equipment (non-expendable)	
4. Material and Supplies (e.g. printing, communication, workshop materials)	
5. Activity and Other Direct Costs (e.g. venue hire, interpretation/translation, event logistics, campaign production)	
6. Overhead cost (if applicable)	
TOTAL (local currency)	
TOTAL (AUD)	

11. Implementation timeline

	Year											
	M	M	M	M	M	M	M	M	M	M	M	M
Deliverable 1:												
Activity 1.1												
Activity 1.2												
Activity 1.3												
Deliverable 2:												



Activity 2.1												
Activity 2.2												
Activity 2.3												
Activity 2.4												
Deliverable 3:												
Activity 3.1												
Activity 3.2												

12. Project staffing plan

List all project team members (staff and consultants) including their name, position, what role they will play on the project and relevant experience. The applicant is responsible in ensuring that the allocation of time is sufficient to deliver the activity as proposed.

Name	Position	Level of Effort (days)	Status (hired or need to hire)	Role on proposed activity	Relevant Experience



Annex 3: Grant applicant declaration form

I, the undersigned, am submitting this grant application to the **Southeast Asia GBV Prevention Platform** (the Platform) for review. I actively participated in preparing this application.

To the best of my knowledge, all information provided is **current, complete, and accurate**. It is based on the needs of the people we aim to support and describes the most effective and efficient way to help them.

Conflict of Interest

I confirm that neither I nor any employee who helped prepare this application have, or are aware of, any real or potential conflict of interest with the personnel of the Platform, its Collaborators (Cowater International, Social Development Direct, and The Equity Institute), or Department of Foreign Affairs and Trade (DFAT) officials involved in this call for proposals.

As an authorized representative of the organization, I have reviewed the nature of this application and declare that, to the best of my knowledge, no actual or perceived conflict of interest exists.

Accountability and Data Security

Our organization acknowledges its responsibility to maintain strong internal controls and actively prevent fraud, corruption, and misuse of funds throughout the grant process and implementation period.

We also commit to upholding strict standards of privacy and data security, which is essential for GBV-related work. This includes ensuring that all data collected, stored, and shared under this grant is handled with the highest level of confidentiality, protected against unauthorized access or disclosure, and managed in compliance with all applicable data protection and privacy regulations.

Understanding of DFAT's Role

I understand that **DFAT is not a party** to this call for proposals. I agree to raise any concerns about the application process by clearly explaining the issue in writing and sending it to the Platform for review.

Signature: _____ Date: _____

Printed Name: _____ (Authorised representative)

Title: _____